

WSG MAINTAINING A HEALTHY CAMPUS PLAN

2022-2023 School Year

OUR GOALS

- Protect the health/safety of the WSG community, including students, staff and families
- Make the best use of all available resources to maximize the academic program provided to students
- Provide support to ensure students learning, social and emotional needs are met
- Promote continued academic achievement in students

Sections:

Overview

Health and Safety

Facilities

Human Resources

OVERVIEW

WSG looks forward to maintaining in-person learning for the 2022-2023 school year. Safety protocols, including the option to wear masks and emphasis on cleaning and hygiene, will aid in keeping the community safe and healthy.

The important health and safety measures for WSG designed to keep the community safe are:

- Optional use of face masks for all on campus
- Ongoing hygiene and cleaning reminders
- Adhering to DC Health required immunizations for students
- Ensuring that WSG faculty/staff are fully vaccinated

This plan may shift and adjust throughout the school year depending on external factors and guidance. WSG will make any decisions needed to ensure the safety and health of the school community.

WSG Healthy Campus Planning

[DC Health Coronavirus Guidance](#) for Schools (updated 9/19/22)

[Quarantine Guidance](#) and exposures (9/19/22)

[CDC Guidance](#) on Isolation (8/11/22)

HEALTH AND SAFETY

WSG's Health and Safety plans are focused on the following categories:

- Protection while on campus
- Enhanced cleaning and disinfection
- Communication and flexibility in program

Designated Points of Contact:

- **Kelley Lockard, Principal**
- **Tracy Johnson, Director of Student and Graduate Success**

Health and Safety Communications Plan

WSG will communicate key health and safety policies and procedures to students, families, staff and visitors by:

- Publishing the Health and Safety plan to the school website
- Sending the plan directly to all parents, guardians, and staff
- Sharing health and safety reminders on social media and in communication digests to families and staff

Overall health and safety measures for *EMPLOYEES*

- Masks are optional at work; staff will provide their own masks and/or WSG also has masks available if needed
- Employees are encouraged to stay home when sick
- Regular reminders of healthy behaviors such as hand washing will occur
- Regular cleaning of spaces
- Hand sanitizer stations throughout school
- All teachers and school staff are required to be vaccinated.

Overall health and safety measures for *STUDENTS*

- Masks are optional while at school; WSG has masks available in the event that a student needs one
- Families are encouraged to keep students at home when sick
- Regular reminders of healthy behaviors such as hand washing will occur
- Regular cleaning of spaces
- Hand sanitizer stations available in school, increased hand washing opportunities
- Per DC Health requirements, all students are required to be vaccinated as soon as they are eligible.

All Persons are required to stay home when sick

- Any individual experiencing symptoms of COVID-19 or who is required to isolate or quarantine due to COVID-19 diagnosis or exposure should not attend, work at, or visit WSG due to the risk of exposing others.
- Symptoms of COVID-19 may include: fever (subjective or 100.4 degrees Fahrenheit), chills, new or worsening cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.
- All persons 18 and older who are experiencing any of the symptoms listed above, that are new or unexplained, must stay home and not enter the school. All persons younger than 18 who are experiencing the following symptoms, that are new or unexplained, must stay home and not enter the school. Any ONE of these red flag symptoms:
 - New or worsening cough
 - Shortness of breath/difficulty breathing
 - New loss of taste or smell
 - OR at least two (2) of the following symptoms:
 - Fever (measured or subjective)
 - Chills
 - Muscle or body aches
 - Headache
 - Sore throat
 - An unusual amount of tiredness
 - Nausea or vomiting
 - Runny nose or congestion
 - Diarrhea

Procedures for *EMPLOYEES* who are sick:

- Employees who have any COVID-19 symptoms (see above) must notify their supervisor and stay home.
- Employees who appear to have symptoms upon arrival at work or who become sick during the day should immediately be separated from others and sent home.
- Sick employees should follow [CDC-recommended steps](#). Employees must not return to work until the criteria to discontinue home isolation are met.

Procedures for *STUDENTS* who are sick:

- Students who have COVID-19 symptoms (as outlined above) must stay home.
- Students who appear to have symptoms upon arrival at school or who become sick during the day must wear a mask, immediately be separated from students and employees and their families contacted for immediate pick up.
- Sick students should follow [CDC-recommended steps](#). Students must not return to school until the criteria to discontinue home isolation are met.

EXCLUSION CRITERIA

For persons diagnosed with or exposed to COVID-19

- Staff or students diagnosed with COVID-19 or identified as close contacts of someone with COVID-19 should follow the following steps:
 - A person who tests positive for COVID-19 may not attend school or work and should isolate for at least 5 days AND show improvement of symptoms, including no fever for 24 hours. They must wear a mask through day 10.
 - A person who is a close contact of someone with COVID-19 should get tested immediately and then again 5-7 days later. They must wear a mask through day 10.
 - Wear a mask in all public indoor settings for 10 days after the date they were exposed. Monitor themselves for COVID-19 symptoms for 14 days from their exposure, and isolate if they develop symptoms and get tested.
- For calculating the duration of precautions, the date of exposure is considered Day 0. The first full day after the date of exposure is Day 1.
 - People who have been exposed to COVID-19, regardless of their vaccination status or prior infection, should get a COVID-19 test 5 full days (Day 6) after the date they were exposed.

DISMISSAL CRITERIA:

Student or Staff Member Develops Fever or Signs of Illness at School

If a student or staff member develops a fever or other signs of illness, WSG will follow the above exclusion criteria regarding the exclusion and dismissal of students and staff.

- THEARC Campus - WSG will immediately isolate the student from other students notify the student's parent/guardian of the symptoms and that the student needs to be picked up as soon as possible, instruct parent/guardian to seek healthcare provider guidance, and immediately follow cleaning and disinfecting procedures for any area and materials with which the student was in contact.
- View campus - WSG will immediately isolate the students from other students, notify the student's parent/guardian of the symptoms and that the student needs to be picked up as soon as possible, instruct parent/guardian to seek healthcare provider guidance, and immediately follow cleaning and disinfecting procedures for any area and materials with which the student was in contact
- For staff, WSG will send the staff member home immediately, instruct him/her to seek healthcare provider guidance, and follow cleaning and disinfecting procedures for any area, materials and equipment with which the staff member was in contact.

COVID Positive Test Results Reporting

In the event a school identifies a student, staff member (including contractors, volunteer or visitor who has tested COVID-19 positive (not before the results come back), AND the person was in the WSG school building/wing or participated in school activities within 14 days prior to the positive test result .

Communication to Stakeholders

- WSG's protocols will protect the privacy of individuals and alert families, staff, and applicable points of contact for contractors, vendors, and community partners serving the school to a COVID-19 case.
- The privacy of the staff or student must be maintained.
- Notification will occur to those deemed close contacts of the individual

Cleaning, Sanitization, and Disinfection of Affected Spaces

In the event of a confirmed COVID-19 case of a student or staff member WSG will:

Clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the person(s) with COVID-19, focusing especially on frequently touched surfaces.

- Surfaces should be cleaned using soap (or a detergent) and water prior to disinfection.

Cleaning supplies will be available to staff in designated areas to include gloves, cleaning solutions, and disinfectants to clean and disinfect spaces throughout the building. Gloves must be worn during cleaning and disinfection.

In the event of a confirmed Covid-19 case during the day AND the Covid-19 positive individual is in the facility, WSG will dismiss that person WSG will then follow all steps outlined by DC Health as well as the cleaning and disinfection to minimize potential exposure to respiratory droplets.

- Clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the person(s) with COVID-19, focusing especially on frequently touched surfaces.
 - Surfaces should be cleaned using soap (or a detergent) and water prior to disinfection.
 - Disinfect with a disinfectant on [List N: Disinfectants for use against SARs-CoV-2](#), the virus that causes COVID-19.

Cleaning supplies will be available to staff in designated areas to include gloves, cleaning solutions, and disinfectants to clean and disinfect spaces throughout the building. Gloves and face masks must be worn during cleaning and disinfection.

Hand hygiene and respiratory etiquette: WSG will teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff. WSG will also encourage students and staff to cover coughs and sneezes with a tissue and immediately dispose of tissue and wash their hands after blowing their nose, coughing or sneezing.

Signage will be utilized throughout the school to encourage and reinforce such behaviors.

Ventilation and Water Systems

Ventilation systems have been upgraded to increase outside airflow with improved ventilation and filters. Drinking water supply maintenance agreements have been renewed and updated in anticipation of reopening.

FACILITIES

Regular and ongoing cleaning procedures on both campuses are necessary to maintain health and safety. Regular wiping and cleaning of common touch points within classrooms, bathrooms and common areas combined with frequent disinfection will be used.

Classrooms

- Desks
 - Regularly wiped with disinfectant wipes
 - All must use hand sanitizer when entering a room
- Routine cleaning and disinfecting will occur at the end of each day. High-touch surfaces will be wiped down. Visibly soiled objects will be cleaned and disinfected immediately.
 - Student/adult desks/workspaces - wiped at end of the day by the person using
 - High touch surfaces (door knobs, phones, light switches, etc.) every 2 hours
 - Leave doors open when possible
 - Teachers will have disinfectant as part of the available supplies on their cart

Bathrooms

- Procedures for all bathroom use throughout the day will include disinfecting high touch areas and an emphasis on handwashing.
 - Students will be encouraged to avoid direct hand contact with the flush lever whenever possible.
 - Handwashing is required prior to leaving the bathroom space and immediately after bathroom use. Students will be instructed to wash as per CDC guidelines.
 - Signs will be posted to remind all occupants of the bathroom procedures and guidelines.
 - THEARC Single Bathroom will be used by students dismissed individually from class only. Procedures for using this bathroom include:
 - Line up outside the bathroom when it is occupied adhering to the appropriate social distance as outlined by the floor markings.

Teacher/Staff Workspaces

- Cleaning and disinfecting in the classroom will occur at the end of each day. High-touch surfaces will be wiped down throughout the day by staff/teachers in the classrooms. Visibly soiled objects will be cleaned and disinfected immediately.
- Teachers/Staff should disinfect their workspace at the end of each work day and/or after use.

Common Areas

- Cleaning and disinfecting will occur at the end of each day. High-touch surfaces will be wiped down throughout the day. Visibly soiled objects will be cleaned and disinfected immediately.

HUMAN RESOURCES

With an overall emphasis on protecting the health of the community and to ensure WSG staff are safe and policies are fairly administered:

- Staff and students are encouraged to stay at home when sick, and ongoing daily administration of health and safety procedures are intended to protect the community on campus.
- Leave policies will be followed as explained below or as covered in the WSG Handbook.

COVID-19 LEAVE SCENARIO MATRIX

Scenario	Attendance and Work Expectation
<p>Diagnosed, Symptomatic You have been diagnosed with COVID-19 and are experiencing symptoms</p>	<p>Follow directives from CDC/DC Department of Health; do not come to work.</p> <p>Provide documentation to your supervisor for appropriate sick leave.</p>
<p>Diagnosed, Asymptomatic You have been diagnosed with COVID-19 but are not experiencing symptoms</p>	<p>Follow directives from CDC/DC Department of Health; do not come to work.</p> <p>Provide documentation to your supervisor.</p> <p>Conduct remote work if possible, according to regular hours, in coordination with your supervisor.</p> <p>For teachers, this may include providing lesson plans and support by phone/email for substitute teachers or supporting planning, grading, and parent communication for co-teachers.</p>
<p>Officially Documented Exposure, Symptomatic You have experienced an exposure and you are experiencing symptoms</p>	<p>Follow directives from CDC/DC Department of Health; do not come to work.</p> <p>Provide documentation to your supervisor for appropriate sick leave.</p>
<p>Officially Documented Exposure, Asymptomatic You have experienced an exposure that</p>	<p>Follow directives from CDC/DC Department of Health; do not come to work.</p>

<p>the CDC or a local Health Authority has recognized and issued a self-quarantine directive, but are not experiencing symptoms of illness.</p>	<p>Provide documentation to your supervisor.</p> <p>Conduct remote work according to regular hours, in coordination with your supervisor.</p> <p>For teaching, this may include providing lesson plans and support by phone/email for substitute teachers or supporting planning, grading, and parent communication for co-teachers.</p>
<p>Potential but Unverified Exposure, Symptomatic You have visited a location, such as a church, or participated in an event that has issued a statement about a potential COVID-19 exposure You are experiencing symptoms.</p>	<p>Follow general CDC and local Health Department recommendations for seeking medical care.</p> <p>Notify your supervisor; do not come to work.</p> <p>Provide documentation to your supervisor for appropriate sick leave.</p>